



Meeting 2021C of the BHPA Executive Council

These minutes are not for circulation outside the Board Members and attendees until approved.

Meeting held on Sunday 10th October 2021 at 8 Merus Court, Meridian Business Park, Leicester LE19 1RJ and by GoTo Meeting.

Present

Marc Asquith
Bill Bell
Paul Dancey
Martin Heywood
Angus Langford
Angus Pinkerton

In attendance:

Ian Curren
Michelle Lanman
Joe Schofield
Mark Shaw
Dave Thompson

GoTo Meeting

Jenny Buck
Ed Cunliffe
Julie Drake
Tom Prideaux-Brune

Apologies:

Martin Baxter
Gareth Bird

ITEM 1: APOLOGIES FOR ABSENCE

Apologies had been received from Martin Baxter and Gareth Bird.

ITEM 2: MINUTES OF AGM

The minutes from the AGM held on Saturday 13th March 2021 were approved with minor amendments. Approval had been overlooked at the previous Exec meeting.

ITEM 3: MINUTES OF PREVIOUS MEETING

The minutes from the previous meeting held on Thursday 17th June 2021 were approved with minor amendments.

ITEM 4: MATTERS ARISING

2018 – B1	Continuing
2020 – A11	Continuing
2020 – C3	Continuing
2021 – B1	Continuing
2021 – B2	Continuing
2021 – B3	Continuing
2021 – B4	Closed
2021 – B5	Closed
2021 – B6	Closed
2021 – B7	Continuing
2021 – B8	Closed
2021 – B9	Closed. F&GP have briefed the board and will implement additional benefits, for

staff, at the start of the next financial year.

2021 – B10	Closed
2021 – B11	Closed
2021 – B12	Closed
2021 – B13	Continuing
2021 – B14	Closed

ITEM 5: AWARDS – BHPA MERIT & RAeC

It was agreed that Bill Bell would co-ordinate the collection of citations for award nominees for 2021.

FOR ACTION: (2021 – C1) Bill Bell to co-ordinate the collection of citations for award nominees for 2021.

ITEM 6: PARAGLIDING ASSOCIATION OF INDIA (PAI) – REQUEST FOR ASSISTANCE

In 2016 Ian Curren (assisted by Ian Brown and Dave Lewis) visited Kamshet and delivered a six-day instructor and dual pilot training course. Though the course was successful there were issues surrounding the fledgling PAI, which was effectively only supported by four schools, and not supported by many Indian schools. Some are APPI recognised, and others are not members of any organisation. The PAI is not an FAI recognised body.

The PAI is keen to improve standards and borrows heavily from the BHPA including using a version of our Pilot Rating System and Technical Manual. They now have seven

schools and are keen to grow. Part of this strategy is to offer another course and they are requesting our support to renew the instructor ratings gained by them in 2016. They would like us to run a workshop similar to the one conducted before and are happy to pay expenses and compensate for the time involved.

Ian Curren explained that there is a race to become the recognised governing body and at the moment APPI are gaining more ground. If we went ahead with the course, we could be supporting the faction which does not become recognised, although the BHPA is considered the model in India at present.

After discussion it was agreed that Ian would investigate the situation further and report back.

FOR ACTION: (2021 – C2) Ian Curren to investigate further the request from the Paragliding Association of India for the BHPA to run a course in India.

ITEM 7: TRAINERS CONFERENCE 2022

The next Trainers Conference is due to be run early 2022 and Ian Curren asked for feedback as to whether it should go ahead.

The general consensus was that this was too soon and that autumn 2022 would be more suitable.

FOR ACTION: (2021 – C3) Ian Curren to contact Instructors and Coaches to gauge the interest for a Trainers Conference in autumn 2022.

ITEM 8: RULES OF THE BHPA – RULE 4

Marc Asquith raised the issue that BHPA rule 4 (which deals with the wearing of helmets) needed re-wording to cover all eventualities, such as ground handling and pilots in enclosed cockpits.

FOR ACTION: (2021 – C4) Ian Curren to re-word BHPA rule 4.

ITEM 9: STAFF SALARIES

The setting of staff salaries was referred to F&GP.

FOR ACTION: (2021 – C5) F&GP to discuss staff salaries.

ITEM 10: SUBSCRIPTIONS

The setting of 2022 / 2023 subscriptions was referred to F&GP.

Angus Langford will organise an interim Exec meeting late November / early December to discuss the outcome.

FOR ACTION: (2021 – C6) F&GP to set subscriptions for 2022/2023 and notify the Exec via an interim meeting.

ITEM 11: OVERSEAS AND COMPETITION INSURANCE

Bill Bell raised the issue that repatriation and medical cover are becoming increasingly difficult to get, and there are concerns that this will extend to non-competition cover.

The situation was discussed at length without resolution.

ITEM 12: 50TH ANNIVERSARY

Bill Bell had spent some time investigating the possibility of establishing a 50th Anniversary event and had limited interest.

Marc Asquith commented that we would be hosting the EHPU in 2023 and had thought we could tag on an anniversary event to this. He was investigating the feasibility of inviting former chairmen to attend.

ITEM 13: REPORTS

13.1 Finance

13.1.1 Angus Langford had circulated the audited accounts for approval. There was some discussion about the notes attached which needed further investigation, it was agreed to delay the approval until the next interim Exec meeting.

FOR ACTION: (2021 – C7) Angus Langford to discuss and amend final accounts with the auditors.

FOR ACTION: (2021 – C8) Angus Langford to forward amended accounts for approval at the interim Exec meeting.

Julie Drake left the meeting.

13.1.2 Angus explained that as at the end of August we are reporting a surplus. This exceptional result is due to factors relating to covid and the organisation's slow recovery to normal activity levels. We are also experiencing higher membership numbers than anticipated.

It is expected that costs for the second half of the year will reflect the return to normal activity levels. Costs will catch up with revenues so we will be trading, on a monthly basis, at break even. Overall, for the twelve months we will end the year with a surplus.

13.3 Insurance

Martin Heywood reported that he is expecting a substantial rise in our insurance premium for next year. We have accumulated significant liabilities over the last five years which makes things difficult. We would struggle to find cover elsewhere but our current insurers know our claims

history best and can take advantage of that knowledge to quote us reasonably.

Tom Prideaux-Brune left the meeting.

13.2 FSC

13.2.1 Angus Pinkerton reported that all three of the Technical Team are now back working. They have a backlog of inspections and examinations to work through. An instructor course has been completed and there are seven Club Coach courses planned.

13.2.2 There is work underway to develop a new EPS course which may generate the need to purchase kit for attendees to use.

13.2.3 Marc Asquith and Mark Shaw attended an online meeting with the CAA regarding drones. The CAA are shedding their aviation experts and are approaching us more, and pointing people in our direction. They have mentioned us for the first time in their Skyway Code.

13.2.4 Marc Asquith reported that the CAA's Electronic Conspicuity Rebate Scheme had been extended in scope and time. Approximately 250 of our members have taken up the offer to date.

The CAA have however extended the offer to APPI pilots. Marc has written a complaint and as they have not responded has escalated the matter to Grant Shapps.

13.4 Sites

Martin Baxter's report had been circulated prior to the meeting.

After discussion it was agreed that a statement about open versus member only sites should be included in the site sovereignty section of the Technical Manual when it is next amended.

FOR ACTION: (2021 – C9) Mark Shaw to include a statement about open versus member only sites in the site sovereignty section of the Technical Manual when it is next amended.

13.5 Skywings

Paul Dancey reported that it continues to be a difficult year for Skywings with no bounce back in advertising. It is anticipated that management figures for the year end will be in line with last year.

13.6 Website

The first three months of the six-month trial of password free access to Skywings has generated very low viewing figures. Exec agreed that this indicated that a move to online only was not in the foreseeable future.

13.7 Competitions

Bill Bell's report had been circulated prior to the meeting.

There have been changes in personnel which has resulted in a loss of experience. There will be a small period of turbulence as a result, but things will settle down.

13.8 External representation

Jenny Buck has attended two Royal Aero Club meetings and is due to attend another imminently, she will provide an update at the next meeting.

13.9 Paramotor Liaison

Nothing to report.

13.10 Admin

Lorna Gregory started work in the office, as Admin Assistant, on 4th October 2021. Lorna is working thirty hours a week across five days. Lorna replaces Cala Bradley who left in October 2020.

ITEM 14: ANY OTHER BUSINESS

14.1 Bill Bell requested the BHPA support Gasco with a donation. It was agreed that a small donation of £250 would be made.

FOR ACTION: (2021 – C10) Michelle Lanman to pay a donation to Gasco.

FOR ACTION: (2021 – C11) Michelle Lanman to suggest a replacement for Gasco donations on the membership renewal forms.

There being no other business the Chairman closed the meeting at 2.30pm.

ACTIONS – OPENED, CONTINUING

WHO	NUMBER	WHAT	STATUS
Marc Asquith / Angus Pinkerton /Michelle Lanman	2018 – B1	Marc Asquith, Angus Pinkerton and Michelle Lanman to review the GDPR policy document.	Continuing
Marc Asquith / Michelle Lanman	2020 – A11	Marc Asquith and Michelle Lanman to set up a working group to look at closer working relations between the BHPA and the BGA.	Continuing
Marc Asquith	2020 – C3	Marc Asquith to progress the update of the Pilot Hand Book with Mark Dale	Continuing
Michelle Lanman	2021 – B1	Michelle Lanman to arrange for the database to be amended so that TI's with dual licences pay the full dual supplement (£85) and not the reduced TI fee (£30).	Continuing
Michelle Lanman	2021 – B2	Michelle Lanman to amend Development School fees to £200 when fees next updated.	Continuing
Marc Asquith, Paul Dancey, Angus Langford, Michelle Lanman	2021 – B7	Marc Asquith, Paul Dancey, Angus Langford and Michelle Lanman to set up a working group to look at implementing a new website and database.	Continuing
Marc Asquith	2021 – B13	Marc Asquith to amend the Memorandum &Articles to ensure the Exec remain quorate online during pandemic situations.	Continuing
Bill Bell	2021 – C1	Bill Bell to co-ordinate the collection of citations for award nominees for 2021.	Open
Ian Curren	2021 – C2	Ian Curren to investigate further the request from the Paragliding Association of India for the BHPA to run a course in India.	Open
Ian Curren	2021 – C3	Ian Curren to contact Instructors and Coaches to gauge the interest for a Trainers Conference in autumn 2022.	Open
Ian Curren	2021 – C4	Ian Curren to re-word BHPA rule 4.	Open
F&GP	2021 – C5	F&GP to discuss staff salaries.	Open
F&GP	2021 – C6	F&GP to set subscriptions for 2022/2023 and notify the Exec via an interim meeting.	Open
Angus Langford	2021 – C7	Angus Langford to discuss and amend final accounts with the auditors.	Open
Angus Langford	2021 – C8	Angus Langford to forward amended accounts for approval at the interim Exec meeting.	Open
Mark Shaw	2021 – C9	Mark Shaw to include a statement about open versus member only sites in the site sovereignty section of the Technical Manual when it is next amended.	Open
Michelle Lanman	2021 – C10	Michelle Lanman to pay a donation to Gasco.	Open
Michelle Lanman	2021 – C11	Michelle Lanman to suggest a replacement for Gasco donations on the membership renewal forms.	Open