



AGENDA – MEETING (2025C)

The next Executive Council meeting will take place on Friday 7th November 2025. Commencing at 10.30am at 8 Merus Court, Meridian Business Park, Leicester LE19 1RJ.

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF PREVIOUS MEETING – (2025B – 18th June 2025)**
3. **MATTERS ARISING** (*See action sheet*)
4. **AGM** (*Marc Asquith*)
5. **AWARDS** (*Jenny Buck*)
6. **HONORARY MEMBERS** (*Marc Asquith*)
7. **LITIGATION UPDATE** (*Marc Asquith*)
8. **DIGITAL MEMBERSHIP CARD** (*Paul Dancey*)
9. **WEBSITE** (*Paul Dancey*)
10. **FLYABILITY GRANT** (*Angus Langford*)
11. **REFERRAL OF 2026 SUBSCRIPTION RATES & SALARIES TO F&GP** (*Jenny Buck*)
12. **REPORTS**
 - 12.1 Finance
 - 12.2 FSC
 - 12.3 Insurance
 - 12.4 Sites
 - 12.5 Skywings
 - 12.6 Website
 - 12.7 Competitions (*Bill Bell*)
 - CIVL (*Brett Janaway*)
 - 12.8 External Representation
 - 12.9 Paramotor Liaison
 - 12.10 Admin
13. **ANY OTHER BUSINESS**

ACTIONS – OPENED, CONTINUING

WHO	NUMBER	WHAT	STATUS
Marc Asquith / Angus Pinkerton / Michelle Lanman	2018 – B1	Marc Asquith, Angus Pinkerton, and Michelle Lanman to review the GDPR policy document.	Continuing
Paul Dancey / Michelle Lanman	2021 – B7ii	Paul Dancey and Michelle Lanman to work on integrating the online application forms to the database.	Continuing
Jenny Buck / Michelle Lanman	2024 – A21	Jenny Buck and Michelle Lanman to circulate Terms of Reference for completion.	Continuing
Michelle Lanman	2024 – B4	Michelle Lanman to compile a policy index.	Continuing
Jenny Buck	2024 – B12	Jenny Buck to establish a diversity sub-committee and provide a strategy and terms of reference.	Continuing
Martin Heywood	2024 – C4	Martin Heywood to draft a policy on handling requests for information under the Data Protection Act.	Continuing
Jenny Buck	2024 – C9	Jenny Buck to write to Verbier Summits School requesting the removal of the BHPA logo from their website. A copy of the letter to be sent to SHV.	Continuing
Brett Janaway	2024 – C11	Brett Janaway to ensure that the change in FAI Records Officer is formally notified.	Continuing
Marc Asquith	2025 – A5	Marc Asquith to draft a proposal, to be discussed and agreed with the BMAA, that the BHPA manage FAI record representation for paramotors.	Continuing
Marc Asquith	2025 – A6	Marc Asquith to draft a proposal, to be discussed with the BMAA and RAeC, that the alternate delegate for CIMA be proposed by the BHPA.	Continuing
Michelle Lanman	2025 – A7	Michelle Lanman to discuss the addition of a member's photo, to the digital card, with Simon Dale.	Continuing
Jenny Buck	2025 – B1	Jenny Buck to write to Member No. 4 declining his application BHPA membership.	Open
Joe Schofield	2025 – B2	Joe Schofield to publicise the amendments to the BHPA rules.	Open
Jenny Buck	2025 – B3	Jenny Buck to write to Member No. 5 confirming that he can be examined for a tandem license once his English has sufficiently improved.	Open
Angus Langford	2025 – B4	Angus Langford to amend and circulate the updated expense policy.	Open
Bill Bell	2025 – B5	Bill Bell to circulate the updated expense policy to the comps panels.	Open
Joe Schofield	2025 – B6	Joe Schofield to produce a timetable for voting papers and award nominations for the AGM.	Open
Paul Dancey, Angus Langford, Brett Janaway & Steve Young	2025 – B7	Paul Dancey, Angus Langford, Brett Janaway and Steve Young to agree on an approach for the website, establish a cost base and produce a draft tender.	Open
Joe Schofield	2025 – B8	Joe Schofield to indicate in Skywings that we will be looking at developing a new website.	Open
Angus Langford & Jenny Buck	2025 – B9	Angus Langford and Jenny Buck to review options for the BHPA shop.	Open

Bill Bell	2025 – B10	Bill Bell to notify the Comps Panels that the BHPA will be establishing a subsidiary company to manage their operations.	Open
Steve Young	2025 – B11	Steve Young to write an article about our sport for inclusion in a mountain biking magazine.	Open
Steve Young	2025 – B12	Steve Young to investigate the feasibility of having a BHPA stand at other flying associations AGMs.	Open