



Meeting 2025A of the BHPA Executive Council

These minutes are not for circulation outside the Board Members and attendees until approved.

Meeting held on Saturday 1st March 2025 at 8 Merus Court, Meridian Park, Leicester LE19 1RJ, commencing at 1.30pm.

Present

Marc Asquith
Martin Baxter
Jenny Buck
Ed Cunliffe
Paul Dancey
Martin Heywood
Angus Langford
Angus Pinkerton
Steve Young

In attendance:

Ian Curren
Michelle Lanman
Joe Schofield
Mark Shaw

Apologies:

Bill Bell
Stuart Blackburn
Brett Janaway

ITEM 1: APOLOGIES FOR ABSENCE

Apologies had been received from Bill Bell, Stuart Blackburn and Brett Janaway.

ITEM 2: POST AGM

2.1 Jenny Buck asked if anyone wished to change responsibilities. Everyone was happy to continue in their roles.

3.2 Jenny asked if anyone wished to take on the role of Chair. There were no volunteers, and Jenny was elected for another year.

3.3 Jenny had been approached by members interested in standing for Exec, she will invite them to attend the next meeting.

ITEM 3: ITEMS ARISING FROM AGM

3.1 Jenny proposed that the minutes be produced and approved in a more timely manner. It was agreed to target a two week turnaround for completion, allowing time for amendments, with the goal of publishing them by the fourth week.

Additionally, it was decided that agendas should be posted on the website one week before each meeting, with backing papers being issued to Exec at the same time

3.2 Discussion was held over expenses. It was decided

that further consideration was needed and that the volunteer expense policy should be reviewed and discussed at the next Exec. meeting.

FOR ACTION: (2025 – A1) Jenny Buck / Angus Langford to review the BHPA expense policy.

3.3 Due to technical issues, the recording of the AGM was not available. It was agreed that efforts should be made to have a recording accessible for members to view next year,

ITEM 4: MINUTES OF PREVIOUS MEETING

The minutes from the Exec. meeting held on Thursday 28th November 2024 were approved with minor amendment.

ITEM 5: MATTERS ARISING

| | |
|-------------|---|
| 2018 – B1 | Continuing |
| 2021 – B7ii | Continuing |
| 2024 – A3 | Closed |
| 2024 – A9 | Closed |
| 2024 – A10 | Closed |
| 2024 – A12 | Closed |
| 2024 – A19 | Continuing |
| 2024 – A21 | Continuing |
| 2024 – B2 | Closed. The amended wording to be included as a BHPA document and published in the Club Bulletin and on Telegram. |

FOR ACTION: (2025 – A2) Michelle Lanman / Mark Shaw to publish the wording provided via email, once an incident report is submitted, in the Club Bulletin on Telegram and as a BHPA document.

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|------------|---|
| 2024 – B4 | Continuing |
| 2024 – B12 | Continuing |
| 2024 – B13 | Closed |
| 2024 – C1 | Continuing |
| 2024 – C2 | Closed |
| 2024 – C3 | Closed |
| 2024 – C4 | Continuing |
| 2024 – C5 | Closed |
| 2024 – C6 | Closed |
| 2024 – C7 | Closed |
| 2024 – C8 | Closed |
| 2024 – C9 | Continuing |
| 2024 – C10 | Closed. Insurers have confirmed that since there is no need to change the policy wording, this cover could be included within the existing premium. |
| 2024 – C11 | Continuing |

ITEM 6: MEMBER 1

After discussions regarding Member 1 it was decided that a one-to-one session will be held with a member of the Technical Team to support their successful completion of the pilot exam. A flying friend of Member 1 will be invited to participate in the process.

ITEM 7: TRADEMARK NEW LOGO

An application to register the new logo had given rise to a number of decisions which required discussion.

7.1 Location – although more expensive, it was agreed that the application should be made in the EU, as we have a number of overseas schools.

7.2 Class selection – the application should cover classes 16, 25, 26, 36 and 41.

7.3 Colour – since registering in the EU allows only a single application, and the full colour logo is the most commonly used, it was deemed more appropriate to register that version rather than a black-and-white one.

ITEM 8: REPORTS

8.1 Finance

8.1.1 The accounts for the 10 months ended 31st January 2025 report a surplus of £77k compared with £64K loss for the same period last year. It is anticipated that the year-end position will be around an £80k surplus. A reduced surplus is expected for the financial year 2025/26 with the addition of a new head in the Technical Team.

8.1.2 There have been some challenges in finding auditors to tender against TG Group due to their competitive pricing and the timing of our audit. Mark J Rees has provided the

best quote. Exec. approved the Treasurer's proposal that we appoint Mark J Rees.

8.2 FSC

Angus Pinkerton reported that 6 applications have been received for the Assistant Technical Officer role. It is hoped that the position will be filled by May / June 2025, allowing a year of handover before Ian Currer transitions to part-time hours.

8.3 Insurance

Nothing further to the AGM to report.

8.4 Sites

8.4.1 The proposed windfarm development near Tinto has demonstrated that it's very difficult for a club to mount a viable objection to developers who have access to vastly greater resources. Martin intends to put together a briefing note in an attempt to explain to developers and planning authorities how developments might affect our activities.

8.4.2 Two and a half years ago Martin requested that the CAA confirm our position that our sites should be classified as 'unlicensed aerodromes'. This would imply that developers must consult with clubs, as outlined in CAP 764 and 793. A recent follow up has led to a positive response, though no details have been provided yet.

8.5 Skywings

Nothing further to the AGM to report.

8.6 Website

Nothing further to the AGM to report.

8.7 Competitions

8.7.1 Competition funding levels for 2025/26 are still to be agreed.

8.7.2 Angus Pinkerton commented on Brett Janaway's AGM report, which discussed the launch of a new Sports category in the World Pilot Ranking System (WPRS). The BHPA does not support this initiative and has formally communicated its stance in writing to CIVL.

FOR ACTION: (2025 – A3) Angus Pinkerton to ensure Brett Janaway is aware the BHPA does not support a Sports (EN-C) WPRS.

8.8 External representation

8.8.1 Jenny attended the FAI General Conference in Riyadh, Saudi Arabia with Rob Hughes. Her report will be circulated.

FOR ACTION: (2025 – A4) Michelle Lanman to circulate Jenny Buck's report on her attendance of the FAI General Conference in Riyadh, Saudi Arabia.

8.8.2 Michelle Lanman replaced Dave Phipps as RAeC General Secretary, effective 1st February 2025.

8.8.2 As with CIVL, the UK can send a Delegate and Alternate to the CIMA Plenary. Historically the BMAA have only ever sent one Delegate and so the BHPA have funded the Alternate to represent Paramotoring interests. Currently, that Alternate Delegate must be a member of the BMAA.

Jenny suggested that a proposal be taken to RAeC for those powers to be transferred to the BHPA.

FOR ACTION: (2025 – A5) Marc Asquith to draft a proposal, to be discussed and agreed with the BMAA, that the BHPA manage FAI record representation for paramotors.

FOR ACTION: (2025 – A6) Marc Asquith to draft a proposal, to be discussed with the BMAA and RAeC, that the alternate delegate for CIMA be proposed by the BHPA

If agreement cannot be reached, Exec. will need to consider an alternative solution.

8.9 Paramotor Liaison

Nothing further to the AGM to report.

8.10 Admin

Nothing further to the AGM to report.

ITEM 9: ANY OTHER BUSINESS

9.1 Jenny highlighted the need for forward strategic planning and her intention to report back next meeting with some suggestions.

9.2 A request was made to add the option to upload a member's photo to the BHPA digital card.

FOR ACTION: (2025 – A7) Michelle Lanman to discuss the addition of a member's photo, to the digital card, with Simon Dale.

9.3 A request had been made to raise the concessionary rate from under 21 to under 26. Marc Asquith explained that the Association had previously offered several concessionary rates, but this had become difficult to manage, leading to a more streamlined approach. The decision to set the rate at '21 and under' was made to align with the typical age at which most students complete their university education.

9.4 Steve Young asked for an Exec. WhatsApp group to be set up. It was agreed that Michelle Lanman would circulate a contact list to assist with this.

FOR ACTION: (2025 – A8) Michelle Lanman to circulate a BHPA Officials contact list.

9.5 Martin Heywood asked that any member's complaints be forwarded to him to deal with.

9.6 Mark Shaw reported that Andy Amor has recently been appointed as the General Aviation Alliance Programme Manager. Mark had met with him online to provide information about hang gliding and paragliding.

9.7 Concerns were raised regarding EP pilots ground handling before completing the required exercises in the Student Training Record. Mark Shaw agreed to write a reminder to be published in the Club Bulletin, emphasising this point.

FOR ACTION: (2025 – A9) Mark Shaw to write a reminder, to be published in the Club Bulletin, emphasising that EP students should not be ground handling until they have completed the necessary exercises in the Student Training Record.

Jenny Buck closed the meeting at 4.05pm.

ACTIONS – OPENED, CONTINUING

| WHO | NUMBER | WHAT | STATUS |
|--|-------------|---|------------|
| Marc Asquith / Angus Pinkerton / Michelle Lanman | 2018 – B1 | Marc Asquith, Angus Pinkerton, and Michelle Lanman to review the GDPR policy document. | Continuing |
| Paul Dancey / Michelle Lanman | 2021 – B7ii | Paul Dancey and Michelle Lanman to work on integrating the online application forms to the database. | Continuing |
| Paul Dancey | 2024 – A19 | Paul Dancey to move the website to another securer server. | Continuing |
| Jenny Buck / Michelle Lanman | 2024 – A21 | Jenny Buck and Michelle Lanman to circulate Terms of Reference for completion. | Continuing |
| Michelle Lanman | 2024 – B4 | Michelle Lanman to compile a policy index. | Continuing |
| Stuart Blackburn | 2024 – B12 | Stuart Blackburn to establish a diversity sub-committee and provide a strategy and terms of reference. | Continuing |
| Jenny Buck | 2024 – C1 | Jenny Buck to inform the member who lodged the complaint against Member 2 that there is no case to answer. | Continuing |
| Martin Heywood | 2024 – C4 | Martin Heywood to draft a policy on handling requests for information under the Data Protection Act. | Continuing |
| Jenny Buck | 2024 – C9 | Jenny Buck to write to Verbier Summits School requesting the removal of the BHPA logo from their website. A copy of the letter to be sent to SHV. | Continuing |
| Brett Janaway | 2024 – C11 | Brett Janaway to ensure that the change in FAI Records Officer is formally notified. | Continuing |
| Jenny Buck / Angus Langford | 2025 – A1 | Jenny Buck / Angus Langford to review the BHPA expense policy. | Open |
| Michelle Lanman / Mark Shaw | 2025 – A2 | Michelle Lanman / Mark Shaw to publish the wording provided via email, once an incident report is submitted, in the Club Bulletin on Telegram and as a BHPA document. | Open |
| Angus Pinkerton | 2025 – A3 | Angus Pinkerton to ensure Brett Janaway is aware the BHPA does not support a Sports (EN-C) WPRS. | Open |
| Michelle Lanman | 2025 – A4 | Michelle Lanman to circulate Jenny Buck's report on her attendance of the FAI General Conference in Riyadh, Saudi Arabia. | Open |
| Marc Asquith | 2025 – A5 | Marc Asquith to draft a proposal, to be discussed and agreed with the BMAA, that the BHPA manage FAI record representation for paramotors. | Open |
| Marc Asquith | 2025 – A6 | Marc Asquith to draft a proposal, to be discussed with the BMAA and RAeC, that the alternate delegate for CIMA be proposed by the BHPA. | Open |
| Michelle Lanman | 2025 – A7 | Michelle Lanman to discuss the addition of a member's photo, to the digital card, with Simon Dale. | Open |

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|-----------------|-----------|---|------|
| Michelle Lanman | 2025 – A8 | Michelle Lanman to circulate a BHPA Officials contact list. | Open |
| Mark Shaw | 2025 – A9 | Mark Shaw to write a reminder, to be published in the Club Bulletin, emphasising that EP students should not be ground handling until they have completed the necessary exercises in the Student Training Record. | Open |