



# CFI/CAED/CAES Competence Report

Name: \_\_\_\_\_ Memb.No. \_\_\_\_\_

The following details must be checked before completing the CFI/CAED/CAES Competence Report.

- 1) The licence holders Flight Log Book entries, to prove flying currency. The minimum acceptable is - 25 flights or 15hrs in the past 12 months.
- 2) The licence holders Instructor Log Book, to prove instructional/operational currency. The minimum acceptable is - 10 days instructing, in each discipline and each environment for which renewal is sought for, in the past 12 months.
- 3) For Air Experience Instructors, as pilot of a dual glider, the minimum acceptable is 10 flights in the past 12 months.
- 4) The licence holders relevant First Aid Certificate is current.

	Hill		Tow		Power		Aerotow		Square		Round	
	Hrs	Flights	Hrs	Days	Hrs	Days	Hrs	Days	Hrs	Days	Hrs	Days
PG							N/A	N/A	N/A	N/A	N/A	N/A
HG									N/A	N/A	N/A	N/A
PA	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**Note: If the minimum requirement for each discipline and each environment renewal is not met, the renewal of this licence is subject to FSC approval.**  
*If this is the case, please complete the form, but include a separate sheet, detailing any relevant information and reason/s for not meeting the minimum requirement, as this will help the Instructor & Coach panel when considering the renewal application.*

## For info

### INSTRUCTOR OBJECTIVE SKILL LEVELS

The Objective Skill Level is an assessment of the instructor's skill level against the Standards agreed by the BHPA FSC. The Skill Levels are as follows:

Skill Level 7	<p>The skill level one would expect from an experienced instructor who was completely familiar with the exercise/lesson. A polished, confident, competent and relaxed performance. No comments required. No debrief points.            Test Question: Is there anything at all I need to say to improve the skill level?            Answer: No = 7. Yes = 6.</p>
Skill Level 6	<p>The skill level one would expect from an experienced instructor who was familiar with the exercise. A minor comment/suggestion needed to hit the top skill level but overall a good performance.            Test Question: Is there much that I need to say to improve the skill level?            Answer: No, only a small comment/suggestions = 6. Yes, a few pointers = 5.</p>
Skill Level 5	<p>The skill level one would expect from an experienced instructor who was becoming quite familiar with the exercise. There was some very minor errors/omissions. There was room for improvement but the overall result was most effective. Some very minor debrief points but no areas of concern.            Test question: Is the skill level developing to a good standard?            Answer: Yes, just a few pointers = 5. No, not yet although it was satisfactory = 4.</p>
Skill Level 4	<p>The skill level one would expect from an experienced instructor who was inexperienced on the exercise. There were errors/omissions but none to cause concern and the overall result was still effective. Room for improvement, several debrief points but more as guidance rather than major criticism.            Test Question: Is the skill level good enough to satisfy the objective?            Answer: Yes = 4. No = 3.</p>
Skill Level 3	<p>Not quite up to the required skill level but getting close. Quite a few errors/omissions. Needs to practise but generally in the right area. Needed prompting to steer in the right direction. Some repetition required to consolidate skill.            Test Question: Is the skill level just in need of a re-briefing and some practise?            Answer: Yes, that should solve the problem = 3. No there is more to it than that = 2.</p>
Skill Level 2	<p>Not up to the required skill level but making some progress during the exercise. Several errors/omissions, some of which needed a re-demonstration to ensure the area of concern was understood.            Test Question: Can the skill level be developed satisfactorily during the next exercise?            Answer: Yes, providing some time is devoted to it = 2. No = 1.</p>
Skill Level 1	<p>Not up to the required skill level. Several significant errors/omissions. Debriefs and re-demonstrations were required but no clear improvement was made. Intervention may have been required. Aspects of the lesson were potentially unsafe. This skill level is fail.            Test Question: Does the skill level need to be resolved before teaching this again?            Answer: Yes = 1. No, progress will be made providing some time is devoted to it = 2.</p>